Southern Aroostook Community School

Student Led Conference Schedule

Advisor: _____

Please contact all of the parents of your advisees. The following information should be conveyed:

- Introduce self and program
  - Why Student-Led Conferences? (responsibility for learning, career preparation, etc.)
  - Advisor/Advisee description
  - How SLC's are different/what to expect (student leads discussion, going through portfolios, goal-setting, etc.)

Attached is a list and contact numbers for your students and their parent/guardian. Please make these appointments by _____.

(date)

If you are unable to contact students:

1. Make sure the office is informed
2. Ask guidance to assist you in making contact
3. Fill out the SLC Follow-up form for non-attendance/alternate plans by _____ and turn it into the office. (date)

See back for schedule sheet. Please turn a copy of this to Mr. Porter by _____.

(date)

Thank you!!

Student-Led Conference Schedule

_____

(Date)

Time	Student Name	Parent/Contact Name	Date of Contact	Attending? Y or N
8:00				
8:30				
9:00				
9:30				
10:00				
10:30				
11:00				
11:30				
12:00				
12:30				
1:00				
1:30				
2:00				
2:30				
3:00				
3:30				
4:00				
4:30				
5:00				
5:30				
6:00				
6:30				
7:00				

Other dates

Date/Time	Student	Parent/Contact	Date of Contact